



Goulden House
London.
SW11 3HF

Richmond and Wandsworth Council

Housing and Regeneration
Town Hall,
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London
SW18 2PU

Please ask for/reply to:
Telephone: 020 8871 7042
Direct line: 020 8871 7583

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simon.skipp@richmondandwandsworth.gov.uk
Web: www.wandsworth.gov.uk
Our ref: **HRD/SS/H114**

Date: 21st October 2024

Dear Residents,

As you are aware the lift within your block (lift H114) has been shut down since 16th October 2024. The engineer attended to the reported lift breakdown to investigate. Whilst the engineer was on site carrying out the investigation it was determined that there was a fault with one of the shaft pencil switches.

The lift contractor has ordered a replacement and is expecting to take delivery and return to site on 24th October 2024 to install and all being well, return the lift to service.

We apologise for the disruption and inconvenience caused, we are endeavouring to return the lift to service as soon as possible.

Thank you in advance for your patience and co-operation during these works.

In the event of an emergency please contact the Joint Control Centre (JCC) on 020 8871 7490 (24 hours)

The lift department can be contacted on **020 8871 7042** Monday to Friday from 8.00am to 5.00pm

Yours faithfully

S. Skipp Lift Engineer

CC M. Clarke Senior Lift Engineer.
